



## Enrolment Policy

### **Policy:**

King's College is a school owned and operated by Warrnambool Presbyterian School Ltd that provides an accessible fee structure enabling families to choose a high quality, comprehensive Christian education for their children with a Christian worldview as foundation.

The College has a non-selective enrolment policy where academic ability and progress is not used as the determining basis of whether an offer of place will be made to an applicant student. The College reserves the right to offer scholarships as it sees fit. Families of students offered a place at the College are required to commit to support the distinctively Christian education offered by the College and the College's Statement of Faith.

The College may choose to offer an enrolment place to a student's family following a successful interview with the Principal or their delegate.

### **Implementation:**

#### *Enrolment Process*

- 1) An application form is submitted with a non-refundable Application Fee. The completion of an Application for Enrolment form and payment of the Application Fee does not guarantee a place at the College. Confirmation of enrolment will be conditional on an interview with the Principal or their delegate, offer of a place and payment of the Enrolment Fee. Early Years applications must also provide their child health record book which will be sighted and photocopied (front page only).
- 2) Following receipt of an Application for Enrolment, a time will be arranged for parent/s and child to meet with the Head of School. At this interview, the Head of School will outline what we are able to offer to the student and their family and the parent is expected to accurately represent the needs of their child.
- 3) Following the interview the Principal and Head of School determine whether an offer of enrolment will be made. When making this decision they will consider:
  - the College's capacity to meet the needs of the student
  - the child's progress in previous school/s with an emphasis on behaviour and attitude if applicable
  - the parents and child's willingness to commit to the expectations of the College and our Statement of Faith
  - current enrolments in the year level the child is applying for entry
  - preferentially where there are siblings of students already enrolled or previously enrolled
  - preferentially for children of Christian families



# KING'S COLLEGE

Christian Education Kindergarten to Year 12

- children with special needs and whether the College has the human and physical resource capability to meet these needs.
- 4) Parents accept the offer of a place by returning all documentation requested in the Letter of Offer (Note: Students will not be able to commence until all enrolment documents have been submitted and verified).