



## Student Code of Conduct (Prep to Year 12)

### Purpose

King's College is committed to ensuring a respectful learning environment that is safe, positive and supportive for all students at the College.

It is the intention of King's College to provide clear guidelines to all students regarding the conduct expected of them whilst at College, engaging in College related activities or representing the College. Students are expected to uphold the College's core values at all times.

### Application

This Code applies to all King's College students from Prep to Year 12 (the students). The application of this Code is not limited to the College site and College hours. It extends to all activities and events that are college-related and when representing or acting on behalf of the College. The Code also requires that student actions do not bring the College into disrepute at any time regardless of whether the action occurs within or outside of College activities.

### Definition of a 'Student'

For the purposes of this policy, a 'Student' of King's College shall be considered to be a current student at King's College until they withdraw from the College and are no longer enrolled or (in the case of Year 12 Students) the day after Presentation Evening in the final year of enrolment.

### Conduct and Bearing of All Students

It is expected that every student will:

- uphold the College's core values at all times.
- behave in a manner that does not endanger the health, safety and wellbeing of themselves or others.
- abide by all health and safety rules and procedures operating within the College and other locations at which the students may visit.
- ensure that their actions do not bring the College into disrepute.
- uphold the reputation of the College by observing an appropriate standard of behaviour in transit to and from the College and when wearing College uniform.
- respect the authority of members of staff and observe College rules as required.
- strictly adhere to the College's policies and procedures as required.
- be respectful and supportive of the College's beliefs and values.
- behave with courtesy and consideration for others. In particular, students must refrain from all forms of bullying and harassment.
- refrain from behaviour which would interrupt the work of any class or hinder the learning opportunities of other students.
- refrain from activities, conduct or communication that would reasonably be seen to undermine the reputation of the College, employees or students at the College (including activities on social media).
- respect College property and the property of staff, contractors, visitors and other students.
- be punctual and attend all classes.
- remain in the College grounds during the College day unless otherwise approved by the applicable Head of School.
- complete work set by teachers promptly and to the best of their ability and to take full advantage of the educational opportunities offered at the College.

- dress neatly and with due regard for health, hygiene and safety in accordance with the College's uniform requirements.
- not possess or smoke cigarettes, e-cigarettes, vapes, possess or use or be under the influence of alcohol or illicit drugs or other substances harmful to health, at College, on College excursions, in transit between College and home or otherwise while wearing College uniform.

### Unacceptable Conduct

Unacceptable conduct includes, but is not limited to:

- touching, handling, pushing or otherwise physically or sexually engaging with students or others in a manner which is not appropriate and may endanger the health, safety and wellbeing of that person.
- any form of physical or verbal violence including fighting, assault or threats of violence.
- damaging or vandalising school property, furniture and equipment.
- any form of cyber bullying or cyber abuse,
- sending inappropriate, offensive or explicit text messages, photos or videos.
- Gambling of any form (both on-line gambling and in person) during College time, whilst undertaking College activities or whilst wearing the College uniform.
- language or conduct which is likely to offend, harass, bully or unfairly discriminate against any student, teacher, contractor or visitor.
- theft, fraud or misuse of College resources.
- the use of inappropriate or profane words or gestures and images.
- unacceptable class attendance levels.
- smoking or consuming alcohol or illicit drugs at College, on College excursions, in transit between College and home or otherwise while wearing College uniform.
- attending College, social, sporting or other functions as a representative of the College whilst under the influence of alcohol, illicit drugs or other substances harmful to health.

### Reporting

It is expected that all students will report any cases to a teacher or senior staff member (in confidence) of unlawful behaviour or behaviour in breach of this conduct which may have been observed or reported to them.

### Breach

Students who breach the Code of Conduct may be sanctioned by the observing teacher, Head of School or Principal, as deemed appropriate given the nature of breach and the age of the student.

Students who continue to breach the Code will be interviewed by the applicable Head of School. Appropriate action, which may include behavioural contracts, detention, mediation or suspension, is at the discretion of the Principal.

The Head of School may refer the matter to the Principal, who has full discretion to take action including expulsion as deemed appropriate.

In accordance with applicable legislation and the College's Child Protection Policy, the Police and/or Department of Human and Health Services will be informed of any unlawful breaches of this Code.

Student's name: \_\_\_\_\_

Student's signature: \_\_\_\_\_

Date: \_\_\_\_\_